

AGENDA

Meeting: Environment Select Committee
Place: Committee Room III, County Hall, Trowbridge
Date: Wednesday 2 March 2011
Time: 10.30 am

Please direct any enquiries on this Agenda to Sharon Smith, of Democratic and Members' Services, County Hall, Trowbridge, direct line (01225) 718378 or email sharonl.smith@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225)713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

Membership:

Cllr Chuck Berry	Cllr Alan Hill
Cllr Rosemary Brown	Cllr Chris Humphries
Cllr Nigel Carter (Vice Chairman)	Cllr Tom James MBE
Cllr Peter Colmer	Cllr Ian McLennan
Cllr Peter Doyle	Cllr Stephen Oldrieve
Cllr Jose Green	Cllr Leo Randall
Cllr Mollie Groom (Chairman)	

Substitutes:

Cllr Jane Burton	Cllr George Jeans
Cllr Trevor Carbin	Cllr Julian Johnson
Cllr Chris Caswill	Cllr Howard Marshall
Cllr Nick Fogg	Cllr Jeffrey Ody
Cllr Russell Hawker	Cllr Anthony Trotman
Cllr Charles Howard	

PART I

Items to be considered while the meeting is opened to the public

1. **Apologies and Substitutions**

2. **Minutes of the Previous Meeting** (*Pages 1 - 8*)

To confirm and sign the minutes of the Environment Select Committee meeting held on 11 January 2011.

3. **Declarations of Interests**

To receive any declarations of personal or prejudicial interests or dispensations granted by the Standards Committee.

4. **Chairman's Announcements**

5. **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named above for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution. Those wishing to ask questions are required to give notice of any such questions in writing to the officer named above (acting on behalf of the Director of Resources) no later than **5pm** on **Wednesday 23 February 2011**. Please contact the officer named on the first page of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

6. **Waste Collection and Recycling Service** (*Pages 9 - 16*)

The Select Committee has been fully involved in reviewing the transformation of the Waste Service. The Chairman recognising this has requested an overview of the implementation plan to deliver the new service model, as agreed by Cabinet on 19 October 2010.

Attached is a report from the Director of Neighbourhood and Planning, which provides details of the timetable in place to implement the harmonisation of the

waste collection and recycling service to Wiltshire households and the associated risks and challenges of delivering this project. The new service will replace the different patterns of service provision across the Council inherited from the former District Councils.

The Committee is asked to consider the report and determine whether that based on the evidence provided and responses to questions whether they wish to make any representation to the Cabinet member.

- Relationship to Business Plan

Page 57 Invest in the future: waste management

“One of our key priorities is to divert waste from landfill to reduce the local and global environmental impact and, in the medium to long term, secure significant cost savings for residents through the reduction in payment of Landfill Tax.”

7. Carbon Reduction Commitment Energy Efficiency Scheme (Pages 17 - 22)

The Select Committee considered a report on 6 July, 2010 which included an overview of the progress made against the council’s Carbon Reduction Commitment (CRC). In January 2011 a number of stories were published in the media about the Council being liable for a £600k ‘tax’ or ‘fine’. These related to the Council’s liability under the CRC. In response the Chairman has requested more information and clarification about this issue.

Attached is a report from the Corporate Director of Neighbourhood and Planning which provides an outline of the CRC Energy Efficiency Scheme and what it means for Wiltshire Council.

The Committee is asked to consider the report and determine whether that based on the evidence provided and responses to questions whether they wish to make any representation to the Cabinet member.

- Relationship to Business Plan

Page 65 Invest in: energy efficiency

“What we are trying to achieve – To reduce our liabilities under the Carbon Reduction Commitment by reducing our carbon emissions.”

8. Local Transport Plan (Pages 23 - 30)

The Environment Select Committee at its meeting held on 11 January 2011 considered a report on the initial and general analysis of the consultation process undertaken on the Wiltshire Local Transport Plan for 2011-2016 ahead of the draft Plan’s submission to Cabinet.

To allow scrutiny of the Plan ahead of Cabinet approval, the Committee resolved to establish a Rapid Scrutiny Exercise the findings of which would be submitted

to Cabinet at its next meeting to be held on 15 February for potential inclusion within the final Plan.

A copy of the report submitted to Cabinet is attached, together with details of the recommendations to be included.

The Committee is asked to note the report and response from Cabinet provided.

9. **Budget Monitoring**

The latest monitoring report was considered by Cabinet on 15 February 2011 and can be found following the below link:

<http://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=141&MId=512&Ver=4>

The Chairman and Vice Chairman will consider the reports as available, highlight any areas of concern with the relevant officers and provide feedback to the Committee accordingly by exception.

10. **Housing Commission Board**

The Scrutiny Representative, Cllr Ian McLennan, has provided key points arising from the recent Housing Commission Board meeting as follows:

- Many of the council houses were currently under occupied due to tenants remaining in properties where capacity exceeded family need. In order to address this, government was expected to bring forward a scheme to incentivise tenants to relocate to smaller properties.
- The many reasons that tenants were reluctant to move included:
 - a reluctance to change
 - loss of contact
 - a need to accommodate guests
 - the 'hassle' involved
 - not wanting something 'new'
- Under occupation was being researched and an action plan considered.

Improvement Plan Update

- Initial improvement actions had been successful. The 'Lean Review' was focussing on the Repairs Service and was aided by specialist support.
- The new focus plan included rent arrears, income management and anti social behaviour. A focus on rent arrears was required owing to the current economic downturn and a central contact point would be designated for anti social behaviour.
- The task of cleaning community areas would be agreed with the Tenants Panel, who were supportive of discussions.

- The Housing Asset Management Plan included an emphasis on debt servicing, maximisation of income and stock to determine outcomes against available resources.
- The staff and management structure would be reviewed in order to better meet demand.
- IT Improvements would require a new tender. The project costs were circa £300k-£400k.
- A quality audit was being considered where Cabinet would have an input.
- Plumber, John Godwin, became employee of the month for December after working extensively over Christmas which included working until 2am.

The Committee is asked to note the update provided.

11. **Forward Work Programme** (*Pages 31 - 34*)

A copy of the draft Forward Work Programme is attached for consideration.

12. **Date of next Meeting**

10 May 2011.

13. **Urgent Items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

PART II

Items during whose consideration it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed

NONE

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ENVIRONMENT SELECT COMMITTEE

DRAFT MINUTES OF THE ENVIRONMENT SELECT COMMITTEE MEETING HELD ON 11 JANUARY 2011 AT COMMITTEE ROOM III, COUNTY HALL, TROWBRIDGE.

Present:

Cllr Chuck Berry, Cllr Rosemary Brown, Cllr Nigel Carter, Cllr Peter Colmer, Cllr Peter Doyle, Cllr Jose Green, Cllr Mollie Groom, Cllr Alan Hill, Cllr Chris Humphries, Cllr Tom James, Cllr Ian McLennan and Cllr Trevor Carbin

Also Present:

Cllr George Jeans, Cllr Jon Hubbard and Cllr Dick Tonge

120. **Apologies and Substitutions**

Apologies were received from Cllr Stephen Oldrieve. Cllr Trevor Carbin was the substitute on behalf of Cllr Stephen Oldrieve.

121. **Minutes of the Previous Meeting**

The minutes of the previous meeting held on 2 November 2010 were signed as a correct record with the following amendment:

The meeting concluded at 12:55pm

The minutes of the extraordinary meeting held on 21 December 2010 were signed as a correct record.

122. **Declarations of Interests**

No declarations of interest were received.

123. **Chairman's Announcements**

A report had been requested by the Chairman to provide an overview of the work and deadlines to be met as part of the transformation of the waste service for the Committee's next meeting in March.

Members were reminded that a Special Joint Scrutiny meeting was to be held on 10 February at 10:30am at County Hall where Councillors would be given

the opportunity to consider the proposed budget for 2011/12 prior to its submission to Full Council on 22 February.

124. **Public Participation**

There was no public participation.

125. **Budget Monitoring**

Members were reminded that the responsibility for scrutiny of budget and performance had now been delegated to the relevant Select Committees following the disbandment of the Budget & Performance Task Group. Accordingly, the latest budget reports considered by Cabinet were circulated with the agenda papers for consideration. The Corporate Director, Neighbourhood and Planning, was in attendance to answer questions arising in relation to his directorate.

The current economic situation had impacted on the budget with specific note made to the development control, planning and building control areas where the number of applications received had reduced. This had not resulted in an overspend but the impact on projected income was significant. The income projected against local Land Charges was also affected. In order to minimise the effect on the budget vacant posts were not being filled within these areas and administrative costs reduced where possible.

A small budget existed within Economic Development for economic impact assessment use. Resource had been made available in staffing terms to consider the implications of local economic changes but further clarity would need to be sought from the Cabinet member in terms of future funding

The projected income in relation to car parking was also lower than initially projected. In order to minimise the budgetary impact, any associated costs (which related predominantly to staffing and maintenance) had already been streamlined.

The winter maintenance budget was also likely to be overspent due to the extreme weather conditions experienced. Although the expected usage of salt over the last decade had equated to approximately 6k tonnes, 13.5k tonnes of salt had been sourced from the beginning of the year with approximately 9k used to date. Members were asked to note that in addition to the costs associated with acquiring the salt there were also additional labour costs. Taking into consideration the quantities used over the last 2 years, the Corporate Director was likely to request that the standard requirement should be increased to 80% of actual use for this year of which the Committee agreed.

It was also understood that public bodies would no longer be able to charge for environment information requests and that this would have further budget implications.

The revised waste collection service would also affect the budget for 2011/12. Details of the anticipated costs associated with the revised waste collection service were currently being modelled and would be included within the budget for consideration by Full Council later this month. It was noted that although the revised service had been delayed following the Comprehensive Spending Review implementation was still expected to commence in 2011/12.

The benefit of standardisation of all contracts within the Council was expected to achieve significant cost savings to the Council.

Consideration was also given to the disposal of premises which were within the remit of the Workplace Transformation Programme. Housing Revenue was also discussed. Although this would not form part of the revenue budget, it was understood that calculations were likely to be made in line with the previous year.

Members were also reminded of the newly established Cabinet Capital Assets Committee which would meet regularly to discuss capital assets and where high level member overview and coordination of the capital budget would be undertaken.

Resolved:

To thank the Corporate Director, Neighbourhood and Planning for the update.

126. **Local Transport Plan**

The Committee had a long standing interest in the Local Transport Plan (LTP) and had considered the Car Parking Strategy at its previous meeting held in November 2010.

The Council had undertaken a consultation on the Wiltshire Local Transport Plan for 2011-2026 which, in order to adhere to the Council's statutory duty to produce a new Plan by 31 March 2011, had taken place between October and November 2010.

The Cabinet member for Highways and Transport and Principal Transport Planner – Transport Policy were in attendance to present a report and Presentation (which can be found attached to these minutes as [Appendix 1](#)) on the initial and general analysis of the consultation process.

Members noted that many respondents supported an improvement of the Trans Wiltshire rail route. Clarification was provided by the Cabinet member that

discussions had taken place to research this area further which had included discussions with Bath and North East Somerset (BaNES) in terms of potential partnership working.

The Committee discussed whether there existed potential for community based subsidies in replacement of existing services to allow individual communities the freedom to provide the most appropriate transport to meet local needs. The role of the voluntary sector was also raised as an area that could be further developed to help communities meet local needs.

In addition the implications of anticipated fuel price increases, the potential increase in internet shopping, increased numbers of employees working from home and the aging population were acknowledged as areas likely to impact on local transport provision.

Members noted that although the report emphasised the need to support the economy freight transport did not appear to be a high priority, although freight transport was a concern of many of the respondents. The involvement of those from the industrial community was also questioned where confirmation was provided that, although a good representation of responses had been received from this group, the overall response numbers could have been higher.

As the final draft document was to be submitted to Full Council on 22 February, members requested that a one-off exercise should be undertaken by the Committee to consider its content prior to its submission.

Cllrs Peter Colmer, Peter Doyle, Trevor Carbin, Ian McLennan, Alan Hill and Chris Humphries expressed an interest in attending. A date would be arranged following the Committee meeting with all Committee members and substitutes informed of the proposed dates.

Resolved:

To thank the Cabinet Member for the update and to agree that a one-off Rapid Scrutiny Exercise would be undertaken to review the final draft Local Transport Plan document prior to it's consideration by Cabinet.

127. **Renewable Energy**

This item was requested by Cllr Stephen Oldrieve for inclusion within the agenda papers following the Committee's previous meeting in November.

The Service Director for Economy and Enterprise was in attendance to present a report which was structured to provide an overview of the direction to be taken by the Council in relation to energy generation from renewable sources.

Members were asked to note that the Climate Change Team was now likely to be renamed the 'Energy, Change and Opportunity (ECO) Team'. This was supported by members who felt the name better reflected the work of the team.

In addition, members of the Committee were asked to consider the report provided by Cllr George Jeans following a wind farm site visit in Cornwall as provided with the Agenda under Item 9: Councillor Development. Due to the nature of the report it was felt that its contents would be better discussed under this item.

The Service Director confirmed that draft policies were currently being developed to support renewable energy development. These would be published for key stakeholder consultation and would form part of the Wiltshire Core Strategy upon completion. The Strategy would also be used within the development control process to ensure consideration was given to renewal energy at an early stage.

There was also a desire to ensure that the Strategy contained an appropriate framework to allow for community involvement. The development of a Renewable Energy Action Plan would set targets and expectations on what was to be delivered. The Plan would also cover opportunities already undertaken and those that were currently being researched.

In relation to potential renewable energy sources within Wiltshire, Appendix 1 of the report provided details of the study undertaken by Camco on behalf of the Council on the technologies that could be considered. Upon consideration Members of the Committee requested that further details should be provided on the wattage arising from the various technologies. The Service Director confirmed that this information would be sourced following the meeting.

Ensuing discussion commenced on the suggested technologies provided by Camco which included:

- Large Scale Wind
- Biomass
- Hydropower
- Solar Arrays
- Micro-renewables

Large scale wind power and biomass were both identified as obvious practical solutions most suitable for the area of Wiltshire although acknowledgement was given to the potential problems of site allocation and the need to ensure agricultural land was used for the most appropriate purpose.

Work undertaken by other authorities had been researched to ensure best practice. With this in mind, members felt that cross-boundary discussions with neighbouring authorities should be undertaken to explore potential collaborative partnerships that could result in cost savings to all parties involved.

Discussion included that the Regeneration South West paper, which had been published several years ago, may prove of interest to the Team as supporting documentation at the development stage of any Plans.

Members acknowledged that the energy plant situated at Slough was effective due to the size and capacity of waste received but that the costs associated for a new plant of a similar nature within Wiltshire would be significant and unlikely to prove practical due to a lower capacity need.

The use of solar panels was also recognised as a positive renewable energy source and that, where possible, Council owned buildings should be considered. The use of ground source heat pumps was also raised as a potential area to be investigated further.

Resolved:

To thank the Cabinet Member and officers for the update

To request that a more detailed proposal for developing the Wiltshire Renewable Energy Action Plan is presented to the Committee for comment once available.

128. **Task Group/ Project Board Updates**

Major Contracts Task Group

The approach to scrutiny of procurement and commissioning was being addressed by the Overview and Scrutiny Organisation & Resources Select Committee. The Chairman confirmed that the item had been included to raise awareness amongst members and to confirm that the report was expected to be presented to the Organisation & Resources Liaison Board at its next meeting in February. Following consideration by the Board, a further update was likely to be provided.

Resolved:

To note the report provided.

Gypsy & Traveller Project Board

An update report from the Board representative, Cllr Jose Green, was circulated at the meeting, a copy of which can be found [attached](#) to these minutes.

Clarification was provided that on 29 August 2010 Central Government announced that guidance outlining the Council's statutory obligations would be issued following its decision to revoke the Planning for Gypsy and Traveller Caravan Sites and Planning for Travelling Showpeople circulars.

As there was now no clear guidance on the statutory obligations for local authorities, it was proposed that no further work should be undertaken until such clarification was provided.

The Committee resolved to inform the appropriate Cabinet member of its conclusions and the Service Director, Strategic Services would be requested to provide an update on the latest position prior to any further discussion.

Resolved:

To note the update provided.

Housing Commissioning Board

The Board's Scrutiny representative, Cllr Ian McLennan, confirmed that since the Committee's last meeting two Board meetings had been scheduled. Cllr McLennan was unable to attend the first meeting and the second, which had been scheduled to take place in December 2010, had been cancelled.

129. **Forward Work Programme**

The Committee noted the Forward Work Programme provided.

130. **Date of next Meeting**

The Committee would next meet on **2 March 2011** and not 11 March 2011 as indicated on the Agenda.

131. **Urgent Items**

There were no urgent items for consideration.

(Duration of meeting: 10:30am – 13:15pm)

The Officer who has produced these minutes is Sharon Smith, of Democratic Services, direct line (01225) 718378, e-mail sharonl.smith@wiltshire.gov.uk

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Wiltshire Council

Overview and Scrutiny Environment Select Committee

2 March 2011

Waste Collection and Recycling Service Harmonisation Update

Executive Summary

There is a need to provide a harmonised Waste Collection and Recycling Service to Wiltshire households to replace the different patterns of service provision the Council inherited from the four former District Councils.

A timetable to implement these changes has been agreed and a major project established. This report highlights the progress made to date, together with the key issues, risks and challenges posed.

Proposal

That the Committee note this update.

Reason for Proposal

The Committee requested an update report on progress in introducing the service changes to Waste Collection and Recycling.

MARK BODEN
Corporate Director
Department of Neighbourhood and Planning

Waste Collection and Recycling Service Harmonisation Update

Purpose of Report

1. To respond to the request received from the Committee to provide an update on the work taking place to deliver a single waste collection and recycling service across Wiltshire.

Background

2. The One Council bid document 'next steps' contained commitments to harmonise waste collection and recycling arrangements across Wiltshire where currently different materials are collected, in some cases at different frequencies, as a legacy of the different approaches taken by the four former District Councils. Potential cost savings were identified, with the commitment that these would be reinvested in the form of service enhancements to provide a consistent service across the whole Council area.
3. Public consultation on a preferred option for new services was carried out over the summer period, 2010, and results indicated broad based support with 72% of those responding in favour.
4. Work to progress the implementation of the preferred option was authorised by Cabinet on 19 October 2010. The key features of the new service package agreed by Cabinet are:
 - (i) A non-chargeable kerbside collection of plastic bottles and card will be introduced to all areas (currently only the south receives this service).
 - (ii) A non-chargeable opt-in garden waste kerbside collection will be introduced across all areas (currently this service is chargeable in the north, east and south of the county).
 - (iii) Black box collections of dry mixed recyclables will continue as now for all households.
 - (iv) Collection of residual waste becomes fortnightly across all areas (currently still collected weekly in the north and south of the county).
5. Following the announcement of the Comprehensive Spending Review (CSR) the Council was advised that savings required were likely to be front-loaded into 2011-12. Further work was carried out on a range of proposals that would help delay expenditure. Following notification of the detailed settlement, a revised proposal for implementation has been considered by Members through the budget setting process. The revenue and capital investment required is in the financial plan for agreement at Full Council on 22 February 2011. The revised implementation timetable is for rollout of the new service package during the latter half of 2011-12.

6. Table 1 below sets out the proposed new implementation timetable.

Table 1

DATE	ACTIVITY
October 2011	Plastic bottles and card collections commence in the north of the county.
November 2011	Plastic bottles and card collections commence in the east and west of the county.
February 2012	Garden waste collections (opt-in) commence in the north and east of the county. Alternate weekly collections of residual waste commence in the north of the county.
March 2012	Garden waste collections (opt-in) commence in the south of the county. Alternate weekly collections of residual waste commence in the south of the county.

7. Members will note that kerbside collections of plastic bottles and card are to be introduced in advance of both a move to fortnightly collections of residual waste in the north and south of the county, and also the introduction of a non-chargeable opt-in garden waste collection across all areas. This sequencing has certain advantages to residents. The introduction of plastic bottles and card collections before Christmas should help households cope at a time when additional volumes of waste materials are produced and also help households to rely less on their residual bins. Very little garden waste is collected over the winter and so there is little pressure to introduce this service enhancement at the same time as plastic bottles and card. Garden waste volumes pick up noticeably again during spring and the introduction of the garden waste collection service in February and March is designed to enable residents to address this. Hopefully, this phasing minimises disruption to residents who will be required to accommodate the service changes.

Main Considerations for the Committee

8. The service changes will help drive considerable improvements in the Council's performance on a range of measures.
- (i) Experience of previous service changes in east and west Wiltshire indicates that the new services will help continue the trend of reduction in overall municipal waste tonnage and waste produced per household.
 - (ii) Wiltshire's Joint Municipal Waste Management Strategy sets a target for an increase in recycling to 50% of all household waste by 2020. Current performance is approximately 40%. The service changes will allow the 50% target to be achieved by 2014-15. This will place Wiltshire Council in the top quartile for all Unitary and Waste Disposal Authorities.

- (iii) The changes will drive significant reductions in volumes of waste being sent to landfill and should, once again, place the Council in the top quartile of comparable authorities. In so doing, the Council's performance will move appreciably closer to the levels required by the EU Landfill Directive which has specific and binding targets for the UK.

9. Robust project management arrangements have been put in place and a project team established that includes a range of managers and staff from both within and outside the Waste Management Service. Day-to-day management of the overall implementation project rests with a dedicated project manager with specific experience of managing a waste collection service and introducing substantial service changes. In order to progress the many changes, the activities involved have been grouped into four work streams, each led by an experienced council manager. Table 2 below describes the work streams and sets out some of the key issues which they have to address.

Table 2

Work Stream	Main Considerations
Operations	<ul style="list-style-type: none"> • Ensuring collection rounds accompanying new services are properly aligned between the Council, Focsa and Hills to minimise confusion and disruption to residents. <p><u>Issue:</u> preserving the same collection day for residents for each material is not always consistent with the most efficient use of resources.</p> <ul style="list-style-type: none"> • Developing specifications for new bins and vehicles. <p><u>Issue:</u> collection of plastic bottles and card in north, east and west in future may require different vehicle types to those currently used. Additional vehicles will be needed for the period when plastic bottles and card collections commence through to the move to fortnightly collections of residual waste and the introduction of garden waste collections. These vehicles require temporary crews, supplemented by experienced drivers. This will involve extending the operational life of some vehicles as they fall due for replacement and the use of agency staff.</p>
Customer Access and IT Systems	<ul style="list-style-type: none"> • Work with Customer Services to ensure staff are briefed and equipped to handle the expected increase in customer enquiries before, during and after implementation of service changes. • Co-ordinate the design of new and improved processes for responding to customer demand. • Develop a process that allows residents to opt-in to the non-chargeable garden waste collection service. Ensure existing services continue to be provided up to the point of change, and ensure payments for chargeable services continue to be sought.

	<ul style="list-style-type: none"> • Manage the specification and rollout of a new dedicated Waste Management Information System across all areas. <p><u>Issues:</u> processes differ in each of the former District Council areas. A ‘systems thinking’ approach must be taken to ensure we have consistent and efficient processes in place to underpin delivery of the new services.</p>
<p>Contracts and Planning</p>	<ul style="list-style-type: none"> • Identify and implement contract variations required to current arrangements with Hills and Focsa to ensure a seamless rollout of collections across all areas, irrespective of who actually does them. • Work with contractors to develop solutions to the materials, delivery and management issues created by the planned rapid increase in volumes of some collected materials, in particular plastic bottles and card and garden waste, and the reduced tonnage of residual (non-recycled) waste. The increased tonnages will require new or expanded and relocated treatment facilities. Reduction in residual tonnages will require a change to waste transfer arrangements, to ensure that the appropriate tonnage can be supplied to the Lakeside energy from waste incinerator. <p><u>Issues:</u> long-term solutions will require two or more years to bring fully on-line (taking account of the timescales for acquiring sites, obtaining planning consent and environmental permits and constructing facilities). With new kerbside recycling collections scheduled to commence from October 2011 additional temporary solutions must be found. This has proved challenging, but good progress has been made with business negotiations underway. A series of planning applications and environmental permit applications will also be required.</p>
<p>Communications, Education and Behaviour Change</p>	<ul style="list-style-type: none"> • Ensure all stakeholders are identified and kept informed at each stage of the project. Particular emphasis is placed upon the impact of decisions on residents and any action they need to take. • Provide targeted awareness raising to promote better understanding of the need to recycle, and reduce volumes of household waste. • Proactively engage with other work streams to ensure all changes and significant decisions have communication impacts considered.

	<p><u>Issues</u>: uncertainty over implementation timetable due to Comprehensive Spending Assessment has caused planned communications to be either aborted or modified. Communications Plan now completely re-drafted to take account of new timescales. External funding for communications activities has been secured from the Waste Resources Action Programme. This must be spent by the end of this financial year. This has proved challenging as the financial uncertainties have delayed communications activities whilst the timing of the rollout of new services has been clarified.</p>
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10. Some additional challenges have been experienced to date:
- (i) Some experienced members of staff have left the organisation as a consequence of the Council's management review, including the manager of one of the project's work streams.
 - (ii) Although the project will receive some grant funding to assist with the communications and publicity of the new services, the delay in moving forward due to the CSR has reduced this sum by approximately 30%.
 - (iii) The service has been working with a supplier to update and extend a former district council management information system to all areas. It was hoped to bring this new capability on line this spring. The delays in ordering due to CSR uncertainty resulted in the supplier withdrawing from the planned implementation programme. Work is currently progressing to re-programme this part of the project.
11. Paragraph 9 described the work of the teams delivering the project. It is pertinent to also consider its governance. Each work stream lead meets regularly with the project manager and submits progress reports on a fortnightly basis. The project manager in turn uses the information to produce progress (highlight) reports to the Waste Management Strategic Management Team on at least a monthly basis. Interactive sessions with the wider pool of managers and senior technical staff from across the service help plan and co-ordinate the project. Briefings have taken place at appropriate intervals for the Waste Cabinet and Portfolio Members. A risk register is maintained and updated regularly.
12. In addition to this planned approach to reporting progress and addressing issues, given the importance of this project to the Council, Members and senior managers also address issues as necessary between meetings to ensure that the project is delivered in accordance with the programme.

Environmental and Climate Change Considerations

13. The impacts on the environment are described in detail in the report to Cabinet in October 2010. In brief, they are essentially twofold:
- (i) Recycling has a lesser environmental impact than use of waste for energy, or disposal in landfill. The project will provide the means for increasing the Council's average recycling rate from 40% currently, to around 50%.
 - (ii) Whilst vehicle miles to collect the increased volumes of plastic bottles and card and garden waste will increase, this will likely be offset by a reduction in mileage travelled by residents to local bring sites and Household Recycling Centres. Moreover, the reduced volumes of residual waste being deposited in landfill will decrease harmful greenhouse gasses. The increased emphasis upon recycling and reduction of landfill will reflect the Government's "waste hierarchy" which supports the treatment of waste, rather than disposal to landfill.
14. It is important to note that, at present, the calculation of the Council's carbon footprint does not include the carbon equivalent of emissions associated with waste disposal. As part of the review of waste policy Defra is considering a change from tonnage based targets to a system based on carbon which would allow waste to be incorporated into the Council's carbon management plan.

Equality and Diversity Impact of the Proposal

15. No specific impacts in addition to those already highlighted in the October 2010 Cabinet report have been identified.

Risk Assessment

16. There are a range of project specific risks and these are tightly managed within the overall governance process in place. Some of the key risks are highlighted in Table 3.

Table 3

Risk	Mitigating Actions
Vehicle manufacture and delivery takes longer than planned.	Contract documentation requires the manufacturer to cover the costs of hired vehicles if agreed delivery dates are not met.
Outlets for the disposal of increased volumes of plastic bottles and card and garden waste cannot be found.	Work with our contractor to identify new short-term and longer-term solutions.
Introduction of AWC of residual waste in south and north is received poorly by residents and adverse publicity is generated.	Carefully targeted communications. The south will be the last area to change. Staff capacity will be maximised and lessons learned from other areas.

Risk	Mitigating Actions
Proposals to re-model roles and harmonise working patterns within the in-house workforce may create industrial relations issues and disrupt the rollout of the service changes.	Robust project management principles in place. Regular meetings taking place with workforce and union representation.

Financial Implications

17. There are no specific implications arising from this report.
18. Implications of the new service rollout for both capital and revenue expenditure were approved by Full Council at its meeting on 22 February 2011.

Legal Implications

19. No specific additions to the implications outlined in the October 2010 report to Cabinet have been identified. Legal and procurement advice is being sought and obtained as necessary to vary existing contracts with suppliers.

MARK BODEN

Corporate Director
Department of Neighbourhood and Planning

Report Author:

John Geary

Head of Waste Management Transformation

The following unpublished documents have been relied on in the preparation of this Report:

None

Appendices:

None

Wiltshire Council

Environment Select Committee

2 March 2011

Carbon Reduction Commitment Energy Efficiency Scheme

Executive Summary

This report provides an outline of the Carbon Reduction Commitment Energy Efficiency Scheme and what it means for Wiltshire Council.

Proposal

That the Committee notes the information in this report.

Reason for Proposal

The media have recently run a number of stories about the Council having to pay a £600,000 carbon 'tax'. The Chairman of the Committee has requested more information and clarification about this issue.

MARK BODEN

Corporate Director

Department of Neighbourhood and Planning

Carbon Reduction Commitment Energy Efficiency Scheme

Purpose of Report

1. To clarify how the Carbon Reduction Commitment Energy Efficiency Scheme (CRC) works and what the implications are for Wiltshire Council.

Background

2. In January 2011 a number of stories were published in the media about the Council being liable for a £600,000 'tax' or 'fine'. These related to the Council's liability under the CRC.
3. The CRC is a mandatory scheme to improve energy efficiency and therefore cut CO₂ emissions in large public and private sector organisations. These organisations are responsible for around 10% of the UK's CO₂ emissions. The scheme features a range of reputational, behavioural and financial drivers which aim to encourage organisations to develop energy management strategies that promote a better understanding of and reduce energy usage. The Council's emissions equate to less than 2% of Wiltshire's overall carbon footprint.
4. On 6 July 2010, the Committee received a report outlining progress against climate change objectives which set out the following information about the original CRC scheme:
 - (i) The CRC was launched nationally in April 2010. For the first time, there is a real financial cost to our carbon emissions. Wiltshire Council is obliged by law to participate and must ensure it can fund the cost of annual carbon emissions.
 - (ii) Wiltshire Council's carbon emissions come from buildings, transport and street lighting, although transport emissions are not included in the CRC. Schools buildings in Wiltshire contribute roughly 40% of the annual carbon emissions that are included in the CRC.
 - (iii) The Council will need to purchase about £600,000 of allowances each year to cover all its emissions. If we perform poorly, in 3 year's time we stand to lose up to 30% of that value in penalties. The amount at stake will increase further as the scheme matures. For the first year the Council has made the decision to take responsibility for the cost of school carbon emissions. In the future, this cost could be passed on to schools.

5. On 25 January 2011, Cabinet approved the Council's first Energy, Change and Opportunity (ECO) Strategy. The ECO Strategy is a framework strategy which sets out the Council's ambitions for reducing its carbon emissions as an organisation, for leading the county's low carbon transition and preparing for unavoidable climate change. As a framework strategy it is underpinned by and linked to other council strategies to ensure our objectives are embedded across the entire organisation. It will be supplemented by detailed action plans to set out more specifically how we are going to deliver our climate change ambitions, including:
- Carbon Management Plan for the Council's emissions
 - Climate Change Adaptation Plan for Wiltshire
 - Low Carbon Transition Plan for Wiltshire
 - Renewable Energy Action Plan for Wiltshire

Main Considerations for the Committee

6. In autumn 2010, the CRC scheme was amended as part of the Comprehensive Spending Review. Rather than operating as a trading scheme as originally intended, with carbon allowances being 'recycled' to participants (see paragraph 4), all participants will now have to pay the Treasury for every tonne of CO₂ emitted, making it more akin to a 'tax' on carbon. The effect of this change is that the projected cost to the Council of the CRC in 2011/12 has increased tenfold from £60,000 to £600,000.
7. At the time of writing, the proposed changes are still being finalised. Key features are:
- Carbon emissions from all Council buildings (including schools) and from street lights will be included in the scheme. Emissions from transport will be excluded. The CRC footprint for Wiltshire Council in 2010/11 is projected to be 50,000 tonnes CO₂.
 - The first compliance year when the Council will have to pay for its carbon emissions is April 2010- March 2011.
 - Carbon allowances to cover emissions will need to be purchased at a fixed cost per tonne during phase 1 (likely to be £12 per tonne – to be confirmed in the Government's budget announcement). Phase 1 will run from 2011/12 to 2013/14. This amounts to a cost of £600,000 per year for Wiltshire Council. The cost of carbon is expected to rise over time, in a similar way to Landfill Tax – see table 1 below.
 - A league table will be published in October every year, starting in 2011, showing the relative performance of all organisations taking part in the scheme nationally. Councils will be competing against large companies such as national supermarket chains. Good performance will be achieved through demonstrating a year on year reduction in emissions. In the first league table to be published in October 2011. A proxy measure known as the 'early action metric' will be used to calculate

performance, based on coverage of council emissions by advanced metering (AMR, also known as smart meters).

- In January 2011, the Government announced a further round of consultation on the CRC (to close on 11 March 2011) in order to simplify the scheme for Phase 2.

Table 1 summarises projected CRC costs that have been built into the Council's Financial Plan which was adopted by Cabinet on 15 January 2011:

	2011/12	2012/13	2013/14	2014/15
Estimated cost	£600,000	£600,000	£700,000	£800,000

8. The Council's main mechanism for reducing its liabilities under the CRC is through investing in energy efficiency projects. During 2010/11, the Council had a total of £1.2 million available for energy efficiency projects, of which £0.7 million was in the form of a 0% loan from Salix finance and £0.5 million was capital allocation.
9. The Council is currently finalising an action plan for reducing its carbon footprint, known as the Carbon Management Plan. This is in final consultation form with the Energy, Change and Opportunity Board and will be published online as part of Climate Change Week at the end of March. The Plan will ensure that the responsibility for carbon reduction is embedded across all services in the Council.
10. The Council is also investing in the installation of smart meters in Council buildings and schools. This will enable accurate tracking of gas and electricity consumption and improve the Council's position in the 2011 CRC league table as well as helping to identify poorly performing properties.

Environmental and Climate Change Considerations

11. The aim of the ECO team is to limit carbon emissions from the Council and from the county overall, which will have a positive impact on the environment.

Equality and Diversity Impact of the Proposal

12. The work that the Council is doing to reduce fuel poverty benefits disadvantaged groups in the community.

Financial Implications

13. The Council's Financial Plan includes provision for CRC by accruing for this purpose £600,000 in 2011/12 and 2012/13; £700,000 in 2013/14 and £800,000 in 2014/15. As the price of carbon has yet to be confirmed, all projections are subject to revision. The first payment will be due in June 2012 to cover 2011/12 emissions retrospectively.
14. In order to reduce the Council's carbon footprint, and therefore our liability under CRC, £500,000 capital has been set aside for energy efficiency projects in each of 2011/12 and 2012/13 as well as £500,000 revenue over the next four financial years. £500,000 capital was allocated in 2010/11. This amounts to a total investment over five years of £3.5 million for energy efficiency. This needs to be set against the context of the Council's annual spend of £14 million on energy and transport in 2009/10.

Legal Implications

15. The Council is legally required to take part in the Carbon Reduction Commitment trading scheme.

Conclusion

16. The revision of the Carbon Reduction Commitment Scheme in the 2010 Comprehensive Spending Review has significantly increased the cost of carbon emissions to the Council. This makes it necessary to invest in energy efficiency measures which will reduce the Council's carbon footprint, and a total of £3.5 million has been allocated for this purpose over five years in the Financial Plan.

MARK BODEN

Corporate Director
Department of Neighbourhood and Planning

Report Author:
Ariane Crampton
Head of Climate Change

The following unpublished documents have been relied on in the preparation of this Report

1. Updates to Environment Select Committee 1 September 2009, 3 November 2009, 2 March 2010 and 6 July 2010
2. Wiltshire Council Energy, Change and Opportunity Strategy 2011-2020:
<http://cms.wiltshire.gov.uk/mqConvert2PDF.aspx?ID=13581>
3. Draft Carbon Management Plan for Wiltshire Council February 2011 (available on request)

Appendices:

None

Report of the Meeting

Rapid Scrutiny Exercise – Local Transport Plan Review

Tuesday 25th January, 2011

Attendees

Cllr Peter Doyle (lead member)
Cllr Trevor Carbin
Cllr Peter Colmer
Cllr Chris Humphries

Ceri Williams (Scrutiny Officer)
Craig Sinclair (Scrutiny Support Officer)

Cllr Richard Gamble – Portfolio holder with responsibility for the Local Transport Plan
Ian White – Head of Passenger Transport Unit
Allan Creedy – Head of Sustainable Transport
Rob Murphy – Head of Transport Policy Team

Purpose and Background

1. The Environment Select Committee at its January 11th 2011 meeting resolved to conduct a Rapid Scrutiny Exercise of the draft Local Transport Plan before consideration by Cabinet (Feb 15) and Council (Feb 22).
2. The findings and recommendations will be forwarded to the Cabinet Member for approval and be retrospectively ratified by the Select Committee at its next meeting, March 2nd, 2011.

Issues to emerge

3. The Portfolio Holder provided the members with an overview of the general document and the three theme strategies, following which some of the following issues emerged:

General Document

4. The LTP was viewed as a fluid document with the Implementation Plan to be reviewed regularly. The Local Development Framework (LDF), which would outline future housing development in Wiltshire, had a different statutory timetable, presenting a challenge towards preparing a long term plan for transport.
5. The members also explored the process for incorporating community plan ambitions in to the strategic document and the translation of public consultation feedback into the final policy.

6. It was felt that the document would benefit from the inclusion of a diagram/road-map to show how the strategies interlinked with timescales.

Public Transport Strategy

7. The new bus network would be based on a hierarchy of services, with the council looking to promote commercial bus operation particularly between our main urban areas, to allow the council to support areas where commercial services are not viable.
8. It was confirmed that the council does not have control over the commercial routes, which is why in some parts of Wiltshire operators have been running services in direct competition with each other along the same route at similar times.
9. Operators have informed the council that if there was a reduction in the contribution they received from concessionary fares there would be an acute effect on the number of services they could run.
10. Members explored the role Area Boards could have in helping influence the bus services that served their respective community. It was felt that the commissioning of services should still be retained corporately, with the Boards allowed to input as a consultee towards route scheduling etc.
11. The group supported the principle that the LTP should outline a commitment to the reopening of rail stations across the county, with Wootton Bassett used as an example.

Road Safety Strategy

12. The Board noted that the new strategy was underpinned by the principle of the 3 E's - education, enforcement and engineering. In respect of education members reflecting on their experience of partnership working felt that some of the work being undertaken by our partners complemented this area and should be included. For example members had seen a powerful film produced by the Fire Authority about the risk associated with dangerous driving.
13. It was highlighted that the document would benefit from reference to the work of the Community Area Boards, many of which have their own Road Safety Groups.
14. When referring to para 4.4 (p13) the group felt that it should include road surface improvements for the benefit of cycling.
15. When reviewing the 20mph speed limit trial (3.16) members requested that the paragraph outlined that the work was still ongoing and had not been completed during 2010/11.

Freight Strategy

16. Members noted that the strategy was seeking to introduce another layer – ‘Access Routes’ to assist the movement of freight and that a more pragmatic approach had been taken towards rail freight.
17. Referring to satellite navigation the members welcomed the work being undertaken to support the introduction of freight specific satellite navigation units and the work being done internally to provide internet maps of the suggested routes.
18. Members discussed the tools available to ensure that routes, weight restrictions and planning were linked as a preventative measure.
19. The input received from the trade was also explored, with members informed that the Freight Quality Partnership met at least 3 times annually.

Recommendations

20. The following recommendations are referred to the Cabinet Member for approval:

General

- a) To request the inclusion of a ‘road-map’ which outlines how the strategies interlink along with timescales;
- b) That, where realistic, ‘Community Area Plan’ ambitions are incorporated into the Local Transport Plan;

Public Transport

- c) To request that the reopening of Wootton Bassett Station is included as an ambition of the council and that this goal is included in the Rail section p14 - Public Transport Strategy;
- d) To welcome the proposal that Area Boards will be consulted on the provision of supported bus services within their community but to retain the commissioning of services centrally;

Road Safety

- e) To request that the document reflects the work being undertaken at Area Board level to promote road safety;
- f) That para 4.4 has reference to improved road surfaces for the benefit of cycling;

- g) That reference to the work of our partners is highlighted, especially in respect of educational material that is available to promote road safety;
- h) That para 3.16 wording is changed to reflect that the Wiltshire 20 mph speed limit trial is ongoing and began in 2010/11 rather than was completed;

Freight Strategy

- i) To request that a paragraph is included within the Freight Strategy outlining the hierarchy of intervention tools that are available to ensure that routes, weight restrictions and planning are linked as a preventative measure.

Paul Kelly – Scrutiny Manager/Designated Scrutiny Officer

Report Author

Ceri Williams – Scrutiny Team

Environment Select Committee – Cabinet Response to Rapid Scrutiny Recommendations

Recommendation	Suggested Change	Document Reference
<p>General</p> <p>a) To request the inclusion of a ‘road-map’ which outlines how the strategies interlink along with timescales.</p> <p>b) That, where realistic, ‘Community Area Plan’ ambitions are incorporated into the Local Transport Plan.</p>	<p>Diagram to be included in published document which outlines the linkages and timelines of the LTP3 documents.</p> <p>Added section ‘Area boards and community area partnerships’ which includes reference to Community Area Transport Groups and Area Board’s Discretionary Highways Budget.</p>	<p>LTP Strategy, chapter 1, figure 1.1 (after paragraph 1.22)</p> <p>LTP Strategy, chapter 2, paragraphs 2.38-2.41</p>
<p>Public Transport</p> <p>c) To request that the reopening of Wootton Bassett Station is included as an ambition of the council and that this goal is included in the Rail section p14 - Public Transport Strategy.</p> <p>d) To welcome the proposal that Area Boards will be consulted on the provision of supported bus services within their community but to retain the commissioning of services centrally.</p>	<p>Re-opening of Wootton Bassett station added to the list of rail improvements in the long-term strategy as examples of those the Council will support.</p> <p>Section on bus network re-design amended to make it clear that the Council will consult Area Boards and others, but will ultimately make the decision on which services to commission.</p>	<p>Public Transport Strategy, chapter 3, table 3.4 (omitted in error from Cabinet/Council draft)</p> <p>Public Transport Strategy, chapter 4, paragraph 4.5</p>

Recommendation	Suggested Change	Document Reference
<p>Road Safety</p> <p>e) To request that the document reflects the work being undertaken at Area Board level to promote road safety.</p> <p>f) That para 4.4 has reference to improved road surfaces for the benefit of cycling.</p> <p>g) That reference to the work of our partners is highlighted, especially in respect of educational material that is available to promote road safety.</p> <p>h) That para 3.16 wording is changed to reflect that the Wiltshire 20 mph speed limit trial is ongoing and began in 2010/11 rather than was completed.</p>	<p>Box added providing brief information on how speeding issues raised through Area Boards are considered.</p> <p>Bullet point amended to read “Improve road surfaces and crossing facilities for pedestrians and cyclists”.</p> <p>Paragraph added to outline Council’s approach to road safety publicity material.</p> <p>Paragraph updated to reflect recommendation.</p>	<p>Road Safety Strategy, chapter 3, box (after paragraph 3.18)</p> <p>Road Safety Strategy, chapter 4, paragraph 4.4</p> <p>Road Safety Strategy, chapter 2, paragraph 2.13</p> <p>Road Safety Strategy, chapter 3, paragraph 3.16</p>

Recommendation	Suggested Change	Document Reference
<p>Freight Strategy</p> <p>i) To request that a paragraph is included within the Freight Strategy outlining the hierarchy of intervention tools that are available to ensure that routes, weight restrictions and planning are linked as a preventative measure.</p>	<p>Paragraphs added highlighting linkages to spatial planning, development control and minerals and waste policy.</p> <p>Diagram included showing the hierarchy of interventions that the Council typically considers in dealing with freight issues.</p>	<p>Freight Strategy, chapter 1, paragraphs 1.6-1.7</p> <p>Freight Strategy, chapter 2, paragraph 2.19 and figure 2.1</p>

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Environment Select Committee
Rolling Work Plan from March 2011

SUBJECTS	COMMITTEE/ TASK GROUP	NEXT DATE TO O & S COMMITTEE	SPECIFIC ISSUES FOR DISCUSSION	REPORT AUTHOR	CABINET MEMBER/ PORTFOLIO HOLDER
Major Contracts (Standing)	Task Group	Ongoing	To provide an update following consideration by the O&S on the future structure where the 4 Task Groups would be retained but would also hold the Procurement Board to account.	Variable	Cllr John Noeken
Housing Commissioning Board	Committee	Ongoing	To receive an update on the work of the Board where available.	Cllr Ian McLennan	Cllr John Brady/ Cllr Howard Greenman
Gypsy & Traveller Project Board	Committee	Ongoing	To receive an update on the work of the Board where available	Cllr Jose Green	Cllr Toby Sturgis
Business Plan	Committee	Ongoing	To receive an update on the content of the Business Plan	Andrew Kerr	Cllr Jane Scott
Flood Risk Management	Committee	May 2011	To receive an update on progress following the amalgamation of TEL and EDPH	Peter Binley	Cllr Toby Sturgis

SUBJECTS	COMMITTEE/ TASK GROUP	NEXT DATE TO O & S COMMITTEE	SPECIFIC ISSUES FOR DISCUSSION	REPORT AUTHOR	CABINET MEMBER/ PORTFOLIO HOLDER
Real Time Passenger Information (RTPI)	Committee	March 2012	To receive an update report on the GPRS system in 18 months to provide clarity on the effectiveness of the new system (as agreed at the September 2010 Select Committee)	Liz Douglas	Cllr Dick Tonge/ Cllr Richard Gamble
Wiltshire Renewable Energy Action Plan	Committee	tbc	To receive a detailed proposal for developing the Wiltshire Renewable Energy Action Plan once available.	Arianne Crampton	Cllr Toby Sturgis

Draft Cabinet Forward Work Plan
February 2011 – June 2011

Items that may be of interest to the
Environment Select Committee

SUBJECTS	DATE TO CABINET	SPECIFIC ISSUES FOR DISCUSSION	RESPONSIBLE CABINET MEMBER	OFFICER CONTACT
Budget Monitoring	15 February 22 March 19 April 24 May 14 June 2011	To receive an update on the Councils capital and revenue budget.	Cllr Fleur de Rhe-Philippe	Matthew Tiller
Wiltshire Council's Business Plan	15 February 2011	The Council's Business Plan will set out how the Council organises itself to deliver the Corporate Plan priorities and the Council's part of the Community Plan	Cllr Jane Scott	Andrew Kerr
Wiltshire Local Transport Plan 2011-2026	15 February 2011	To recommend to Council the approval of the third Wiltshire Local Transport Plan	Cllr Dick Tonge	Robert Murphy
Update on Performance	15 February 14 June 2011	To inform Cabinet about progress against the Council's priorities, including those in the Local Agreement for Wiltshire	Cllr Fleur de Rhe-Philippe	Sharon Britton

SUBJECTS	DATE TO CABINET	SPECIFIC ISSUES FOR DISCUSSION	RESPONSIBLE CABINET MEMBER	OFFICER CONTACT
Municipal Waste Disposal (Landfill Diversion Contract)	15 February 2011	To update Cabinet on progress with negotiations with the preferred Tenderer. To seek confirmation of the approval to award a contract to the preferred tenderer subject to completion of any outstanding detail of the contract documentation to the satisfaction of the Council and to seek confirmation of the approval to authorise the Chief Executive to complete the certification requirements of the Local Government (Contracts) Act 1997 in respect of the above contract.	Cllr Toby Sturgis	Mark Boden
Waste Site Allocations Development Plan Document	22 March 2011	To seek approval to consult on the formal Regulation 27 Waste Site Allocations Document.	Cllr John Brady	Alistair Cunningham
Aggregate Minerals Site Allocations DPD: Results of Recent Consultation on Initial Site Options	22 March 2011	To present the results of the recent consultation exercise on the Aggregate Minerals initial site options report and outline the details of the next stages.	Cllr John Brady	Alistair Cunningham
Proposals for Remodelled Roles within Waste Collection	22 March 2011	To seek endorsement of proposals to remodel the Waste Collection role(s) across the county to inform the work to harmonise staff terms and conditions within the service.	Cllr John Brady	Alistair Cunningham
Future Support for Tourist Information Centres	22 March 2011	To consider the future of TICs funded by Wiltshire Council.	Cllr John Brady	Peter Wheelhouse